Thiruthangal Nadar College

(Belongs to the Chennaivazh Thiruthangal Hindu Nadar Uravinmurai Dharma Fund)

Selavayal, Chennai - 51
Affiliated to the University of Madras
Re-Accredited at 'B++' Grade by NAAC
An ISO 9001:2015 Certified Institution

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Dr. V. Devi M.B.A., M.C.A., M.Phil., Ph.D.,
Principal

1st IQAC MEETING MINUTES

DATE: 12/05/2023   **TIME: 10:30 AM**   **VENUE: IQAC Conference Hall**

The IQAC meeting was held in the IQAC Conference Hall on 12/05/2023 to discuss the following points with the members.

1. Dr V.Devi-Principal
2. Dr K.C.Lalithambika-Vice Principal & Dean, School of Language and Humanities
3. Dr S.B.Ninu-IQAC Coordinator & Dean, School of Science
4. Dr S.Anitha-Dean, School of Commerce
5. Mrs. E.R. Jessie Kirubarani – Head, Dept. of B.Com - G (sec-A,B)
6. Mrs.K.Mangai - Head, Dept. of B.Com - G (sec-C)
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8. Mrs.R.Sharmila - Head, Dept. of B.Com AF
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19. Mrs.S.Jayasutha-Head, Dept of Criminology
20. Mrs.K.Pammenesakumari-Head, Dept of English
21. Dr.B.Jagadeeswaran-Head, PG and Research Dept of Commerce
22. Dr.A.Ambethraja-Head, PG Dept of Computer Science

V. Devi

Agenda:

1. Academic Calendar & Action Plan
2. Student Induction Programme
3. Faculty Induction Programme
4. Master Minds-Student Council Investiture Ceremony
5. Bridge Course
6. Local Chapter Integration with NPTEL
7. Mentoring Workshop
8. National and International Conference:
9. Inter School Competition
10. Cross Cutting issue Programme
11. Add-on Courses
12. Commemorative Days
13. Life Skill Programme

V. Devi

Principal

Minutes of the Meeting

1.Academic Calendar and Academic Plan:

The approval received from management for the preparation of the Academic Calendar for the academic year 2023-2024. The decision to request a comprehensive academic plan for one year from all Heads of Departments (HODs) and student clubs. This initiative aims to align departmental goals with institutional objectives and enhance overall academic planning and student engagement.

2.Student Induction Programme:

The decision to organize Freshers' Day on 07-07-2023, an event aimed at welcoming new students to Thiruthangal Nadar College and helping them integrate into the campus community. The event is designed to foster a sense of belonging and provide essential information for a successful start to their academic journey.

3.Faculty Induction Programme:

The approval of the Faculty Induction Program reflects the institution's commitment to supporting new faculty members and enhancing teaching quality. This initiative is expected to contribute positively to faculty development and student success.

4.MasterMinds-Student Council Investiture Ceremony:

The decision to conduct the Student Council Election and subsequent Investiture Ceremony at TNCAS on 26-07-2023. These events aim to promote student leadership, engagement, and representation within the college community**.**

5.Bridge Course:

- The decision to initiate a Bridge Course for the upcoming semester aimed at facilitating the transition of new students into the academic environment.
- To implement a Year-Round Bridge Course designed to continuously support students in developing foundational skills and enhancing their academic performance with the support of curriculum designed by University of Madras. The course will run throughout the academic year, providing students with ongoing access to essential learning resources.

6.Local Chapter Integration with NPTEL:

The Internal Quality Assurance Cell (IQAC) decided to initiate the integration of a Local Chapter of NPTEL on the campus. This integration aims to enhance academic resources and provide students and faculty with greater access to educational materials and professional development opportunities. The IQAC is committed to supporting this initiative and ensuring its successful implementation by appointing the SPOC.

7.Mentoring Workshop:

The IQAC decided to conduct a Mentoring Workshop aimed at enhancing the mentoring skills of faculty members and fostering a supportive academic environment for students.

8.National and International Conference

This meeting outlines the decision to organize a National Conference in Computer Science, an International Conference in Commerce in August 2023 and a National Conference in Language & Humanities in March 2024. These conferences aim to foster academic exchange,

promote research collaboration, and enhance the institution's reputation in their respective fields.

9. Inter School Competition:

- This meeting outlines the decision to implement various strategies aimed at boosting competition for admissions at Thiruthangal Nadar College. The goal is to attract high-caliber students and enhance the overall academic environment.
- The decision to organize an inter school competition hosted by Thiruthangal Nadar College-SOH & SOS.
- The decision to organize an Inter School Sports Meet by the Physical Education Department aimed at promoting physical fitness, sportsmanship, and collaboration among students from various schools in the region. The event will serve as a platform for students to showcase their athletic skills and foster community spirit.

10. Cross Cutting Issues Programme:

- The decision to conduct the Cross-Cutting Issues Programme reflects the department's commitment to addressing important societal challenges through education.
- By promoting interdisciplinary learning and active engagement, the programme aims to equip students with the knowledge and skills necessary to contribute positively to society.

11. Add-on Courses:

This meeting outlines the management's approval to organize add-on courses by faculty members for 30 hours on Saturday beyond the regular curriculum. The initiative aims to enhance students' skills, broaden their knowledge base, and better prepare them for industry demands.

12. Commemorative Days:

- The decision to celebrate commemorative days by various departments within TNCAS.
- The initiative aims to promote awareness, foster a sense of community, and enhance student engagement through educational and cultural activities.

13. Life Skill Programme:

This meeting outlines the proposal to conduct a Life Skills Programme organized by the various departments at TNCAS. The initiative aims to equip students with essential life skills that enhance personal development, employability, and overall well-being

2ⁿᵈ IQAC MEETING MINUTES

DATE: 01/09/2023   **TIME: 10:30 AM**   **VENUE: IQAC Conference Hall**

The IQAC meeting was held in the IQAC Conference Hall on 01/09/2023 to discuss the following points with the members.

1. Dr V.Devi-Principal
2. Dr K.C.Lalithambika-Vice Principal & Dean, School of Language and Humanities
3. Dr S.B.Ninu-IQAC Coordinator & Dean, School of Science
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18. Mr.D.Sivakumar-Head, Dept of Tamil
19. Mrs.S.Jayasutha-Head, Dept of Criminology
20. Mrs.K.Pammenesakumari-Head, Dept of English
21. Dr.B.Jagadeeswaran-Head, PG and Research Dept of Commerce
22. Dr.A.Ambethraja-Head, PG Dept of Computer Science

Agenda:
1. **Teachers Day**
2. **Faculty Development Programme**
3. **ED Activities**
4. **Hands on Training**
5. **Parents-Teachers Meeting**

V. Devi

Principal

Minutes of the Meeting

1.Teachers Day

This meeting outlines the decision to celebrate Teachers' Day on September 5th at Thiruthangal Nadar College. The initiative aims to honor and recognize the contributions of faculty members to education and student development.

2.Faculty Development Programme:

This proposal outlines the plan to conduct two Faculty Development Programs (FDP) by IQAC aimed at enhancing the professional skills and pedagogical practices of faculty members at TNCAS. These programs are designed to support continuous faculty development and improve the quality of education.

3.ED Activities:

This proposal aims to introduce a series of entrepreneurial activities within the Departments and ED Cell to foster innovation, collaboration, and practical business skills among students.

4.Hands on Training:

The IQAC launched a Hands-On Training Initiative aimed at providing students with practical experience and skills relevant to their field of study. This initiative is designed to enhance learning outcomes and better prepare students for future careers.

5.Parents-Teachers Meeting:

The Parents-Teachers Meeting (PTM) was decided to organize on [13-10-2023] and [18-02-2024]at [Auditorium], aimed at fostering communication between parents and educators to discuss student progress, concerns, and collaborative strategies for academic improvement.

IQAC-Coordinator

IQAC COORDINATOR
THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.

Principal

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THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.

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Dr. V. Devi M.B.A., M.C.A., M.Phil., Ph.D.,
Principal

3rd IQAC MEETING MINUTES

DATE: 15/12/2023   **TIME: 10:30 AM**   **VENUE: IQAC Conference Hall**

The IQAC meeting was held in the IQAC Conference Hall on 15/12/2023 to discuss the following points with the members.

1. Dr V.Devi-Principal
2. Dr K.C.Lalithambika-Vice Principal & Dean, School of Language and Humanities
3. Dr S.B.Ninu-IQAC Coordinator & Dean, School of Science
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21. Dr.B.Jagadeeswaran-Head, PG and Research Dept of Commerce
22. Dr.A.Ambethraja-Head, PG Dept of Computer Science

Agenda:
1. Research Center
2. MOU
3. UBA Scheme
4. Internal Audit
5. Soft Skill Training
6. Scholarship

Principal

Principal
THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.

Minutes of the Meeting

1. Research Centre:

This meeting details the submission of a proposal to initiate a research Center in the field of commerce in TNCAS to the University of Madras. The proposed research aims to explore and contribute to the understanding and advancement of commerce practices.

2. MOU:

For the service of experiential learning, Student and Faculty exchange, Research Collaboration, Internship opportunities and certificate courses.

Decided to sign a Mou for a certificate course with NASSCOM, Infosys Springboard, Change ministries, United Way of Chennai and Naandi Foundation.

3. UBA:

This meeting outlines the initiation of activities under the Unnat Bharat Abhiyan (UBA) program with the financial support by UGC by the National Service Scheme (NSS) and various departments at TNCAS. UBA aims to promote sustainable development in rural areas through educational institutions by engaging students and faculty in community service.

4. Internal Audit:

The internal audit by the IQAC is a crucial step in ensuring the quality and effectiveness of the institution's processes. The tentative schedule outlined in this meeting from 06-02-2024 to 14-02-2024 will facilitate organized and efficient auditing, leading to actionable insights for improvement. Departments are encouraged to prepare for the audit and cooperate fully with the audit team.

5. Soft Skill Training:

This meeting outlines the approval granted for the TNC Soft Skill Hub to conduct a series of soft skill development programs aimed at enhancing the employability and personal development of students at TNCAS.

6. Scholarship:

The scholarship meeting convened on February 27, 2024, to discuss the allocation and management of scholarships for students at TNCAS. The meeting aimed to review current scholarship programs and propose new initiatives to enhance student support.

IQAC Coordinator

IQAC COORDINATOR
THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.

Principal

Principal
THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.

4th IQAC MEETING MINUTES

DATE: 04/03/2024   TIME: 10:30 AM   VENUE: IQAC Conference Hall

The IQAC meeting was held in the IQAC Conference Hall on 04/03/2024 to discuss the following points with the members.

1. Dr V.Devi-Principal
2. Dr K.C.Lalithambika-Vice Principal & Dean, School of Language and Humanities
3. Dr S.B.Ninu-IQAC Coordinator & Dean, School of Science
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20. Mrs.K.Pammenesakumari-Head, Dept of English
21. Dr.B.Jagadeeswaran-Head, PG and Research Dept of Commerce
22. Dr.A.Ambethraja-Head, PG Dept of Computer Science

Agenda:
1. Mega Job Fair
2. AQAR Submission
3. India Today Ranking
4. NIRF
5. Staff Welfare
6. E-governance Upgradation
7. Library Footfall

V. Devi

Principal

Minutes of the Meeting

1. Mega Job Fair:

The approval to conduct a Mega Job Fair by the Placement Cell is a significant step toward improving the employability of students at TNCAS. This event is expected to create valuable connections between students and employers, ultimately contributing to the overall success of graduates.

2. AQAR Submission:

Approval from the management to submit the AQAR for the Academic year 2022-2023 to the NAAC.

3. India Today Ranking:

Approval from the management to submit the INDIA TODAY Ranking Data for the Academic year 2022-2023.

4. NIRF:

To participate in the NIRF Ranking.

5. Staff Welfare:

The proposal submitted to management aims to provide essential academic support for staff members pursuing NPTEL courses and handling add-on courses. By investing in the professional development of faculty and staff, [TNCAS] can significantly enhance its educational quality and reputation.

6. e-governance Upgradation:

The request for management approval to purchase EMBASE software aimed at upgrading the e-governance system at [TNCAS]. The acquisition of this software is crucial for enhancing administrative efficiency and streamlining various processes.

7. Library footfall:

To improve the Online and Offline Footfall for the Students in the Library.

8.Feedback & SSS

To collect the Quality feedback and Student Satisfaction Survey (SSS) data from students.

IQAC-Coordinator

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