



The institution has effective welfare measures for teaching and non-teaching staff and avenues for career development/ progression

S.No	Item	Page.No
1	Audit statement	2 &3
2	Sample PF proof	4 & 5
3	Sample ESI proof	6
4	Group Insurance proof	7 &8
5	Staff Terminal Benefit	9 &10
6	Financial support proof	11-13
7	Gym	14
8	Sample On Duty Proof	15-18
9	Maternity& Medical leave proof	19-23
10	Incentives for producing centum result	24
11	Other Proof	25 & 26

V. Devi
09/08/24

PRINCIPAL
Principal

THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.



THIRUTHANGAL NADAR COLLEGE

INCOME AND EXPENDITURE ACCOUNT (CONTD.....2)

	Rs. P.	Rs. P.
	B/f. 7,71,39,823.72	B/f. 9,76,71,990.50
To Refreshment	8,44,253.00	
To UOM Affiliation fees paid	9,67,600.00	
To UOM Additional Seats	1,65,200.00	
To NSS Camp & NCC	1,41,675.00	
To Alumini Scholarship	2,46,750.00	
To General Expenses	23,50,141.70	
	<u>8,18,55,443.42</u>	
To Depreciation	48,66,782.98	
	<u>8,67,22,226.40</u>	
To Excess of Income Over Expenditure trfd to I & E A/c. of CVTHNU Dharma Fund	1,09,49,764.10	
	<u>9,76,71,990.50</u>	<u>9,76,71,990.50</u>

Chennai
August 30, 2024
UDIN : 24019291BKAQOD3310

Secretary & Correspondent.
THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051

As per our report of even date



For ANBALAGAN & ASSOCIATES
CHARTERED ACCOUNTANTS
R.C.P. ANBAZHAHAN
Partner

V. Devi
09/08/24

PRINCIPAL
Principal
THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.




कार्यवाही भविष्य निधि संगठन
Employees' Provident Fund Organization
भविष्य निधि भवन, 14, भीकपजी कामा प्लेस, नई दिल्ली - 110066
Bhavishya Nidhi Bhawan, 14, Bhikap Cama Place, New Delhi - 110066

Generated On: 06/02/2024 13:01

Payment Confirmation Receipt

TRRN No :	4172402001785
Challan Status :	Payment Confirmed
Challan Generated On :	06-FEB-2024 10:54:11
Establishment ID :	TNAMB0039421000
Establishment Name :	THIRUTHANGAL NADAR COLLEGE,
Challan Type :	Monthly Contribution Challan
Total Members :	120
Wage Month :	JAN-2024
Total Amount (Rs) :	4,85,077
Account-1 Amount (Rs) :	3,39,123
Account-2 Amount (Rs) :	11,563
Account-10 Amount (Rs) :	1,26,329
Account-21 Amount (Rs) :	7,830
Account-22 Amount (Rs) :	232
Payment Confirmation Bank :	State Bank of India
CRN :	002060224976616
Payment Date :	06-FEB-2024
Payment Confirmation Date :	06-FEB-2024
Total PMRPY Benefit :	0




V. Devi
09/08/24

PRINCIPAL
Principal

THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.





**COMBINED CHALLAN OF A/C NO. 01, 02, 10, 21 & 22 (With
EMPLOYEES' PROVIDENT FUND ORGANISATION**

Establishment Code & Name TNAMB0039421000 THIRUTHANGAL NADAR COLLEGE.
Address : SELAVOYAL, TONDIARPET TK, CHENNAI-51, CHENNAI, CHENNAI, TAMIL NADU

TRRN : 4172402001785
ECR Id : 100747954
LIN : 1277072985
Date for the wage month of : January 2024

Total Subscribers : EPF 118 EPS 114 EDLI 118
Total Wages : 23,12,604 15,15,960 15,66,144

SL.	PARTICULARS	A/C.01 (Rs.)	A/C.02 (Rs.)	A/C.10 (Rs.)	A/C.21 (Rs.)	A/C.22 (Rs.)	TOTAL
1	Administration Charges	0	11,563	0	0	232	11,795
2	Employer's Share Of	61,608	0	1,26,329	7,830	0	1,95,767
3	Employee's Share Of	2,77,515	0	0	0	0	2,77,515
Grand Total : Four Lakh Eighty-Five Thousand Seventy-Seven Rupees Only							4,85,077

(This is a system generated challan on 06-FEB-2024 10:54, the particulars shown in this challan are populated from the Electronic Challan Cum Return (ECR) uploaded by the establishment for the specified month and year.

Note :- The following amounts are being remitted directly by Government of India on account of PMRPY / ABRY.

	PMRPY	ABRY
A) A/C no 1 (Employer share) (Rs.) -	0	0
B) A/C no 10 (Pension fund) (Rs.) -	0	0
C) A/C no 1 (Employee share) (Rs.) -	0	0
D) Total (A + B + C) (Rs.) -	0	0
E) Total remittance by Employer (Rs.) -	4,85,077	
F) Total amount of uploaded ECR (D + E) (4,85,077	

This challan is not proof of payment. To know the payment status please use "TRRN query Search" at www.epfindia.gov.in

V. Devi
09/08/24

PRINCIPAL
Principal

THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.



ESIC Employees' State Insurance Corporation

Insurance

User Login

Tuesday, September 19, 2023 12:45:58 PM

Monthly Contribution - Online Challan Status

Transaction Details	
Transaction status:	Transaction Completed Successfully
Employer's Code No:	61001042270001303
Employer's Name:	Thiruthangal Nadar College
Challan Period:	Aug-2023
Challan Number :	05123132817636
Challan Created Date	11-09-2023 14:52:08
Challan Submitted Date	11-09-2023 14:52:24
Amount Paid:	46404.00
Transaction Number:	CPADBRHRJ6

Print Close

V. Devi
09/08/24

PRINCIPAL
Principal

THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.



**THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-51**

**DETAILS OF STUDENTS SAFETY PACKAGE INSURANCE
SHIFT - I (2023-2024)**

Sl.No.	Details	The New India Assurance Co. Ltd.,			
1	Accident (Single Person)	1,00,000			
2	Medical Expenses	10,000			
3	Accident Medical Expenses in admitted only	40,000			
Sl.No	Particular	Duration	Premium Per Student	No. of Students	Amount
1	1 Year	6 Months	50	877	43850
Total					43850
G.S.T. 18%					7893
Total Amount Payable					51743

V. Devi
18/11/23
PRINCIPAL
Principal
THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.

CAO

CHENNAI-21 Branch
20 GOLAWARI AGRAHARAM ROAD, OLD MADHURAMPET
CHENNAI - 600021
IFS Code - TMBL0000008

A/c. PAYEE

Valid for three months from the date of issue.
22122023
D D M M Y Y Y Y

THE NEW INDIA ASSURANCE CO. LTD. OR BEARER
या धारक को

₹ 51,743/-
अदा करें

A/c. No. 008150310875283
Cheque No. 03242014

For THIRUTHANGAL NADAR COLLEGE
J. P. [Signature]
Authorized Signatory
Please sign above

Payable at all our branches

⑈ 24 20 14 ⑈ 600060005⑈ 030008 ⑈ 29

V. Devi
09/08/24
PRINCIPAL
Principal
THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.



**THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-51**

**DETAILS OF STUDENTS SAFETY PACKAGE INSURANCE
SHIFT - II (2023-2024)**

Sl.No.	Details	The New India Assurance Co. Ltd.,			
1	Accident (Single Person)	1,00,000			
2	Medical Expenses	10,000			
3	Accident Medical Expenses in admitted only	40,000			
Sl.No	Particular	Duration	Premium Per Student	No. of Students	Amount
1	1 Year	6 Months	50	77	3850
Total					3850
G.S.T. 18%					693
Total Amount Payable					4543

CAO

V. Devi
09/08/24
PRINCIPAL
Principal
THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.

CHENNAI-21 Branch
20, GOLAWAR AGRAHARAM ROAD, OLD WASHERMANNPET
CHENNAI - 600021
IFS Code : TMIL0000008

A/C. PAYEE

Valid for three months from the date of issue
22/2/2023
D D M M Y Y Y Y

Pay **THE NEW INDIA ASSURANCE CO. LTD.** OR BEARER
या धारक को

Rupees **Four thousand five hundred and**
₹ **4543/-**
अदा करें

A/c. No. **008150310875283** Cheque No. **03242015**

For THIRUTHANGAL NADAR COLLEGE
J. L. Srinivasan
Authorised Signatory
Please sign above

Payable at all our branches

⑈ 24 2015 ⑈ 6000600051: 030008 ⑈ 29

V. Devi
09/08/24
PRINCIPAL
Principal
THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.



THIRUTHANGAL NADAR COLLEGE						
Staff Terminal Benefit						
Ledger Account						
1-Apr-23 to 31-Mar-24						
Date	Particulars	Reference No.	Vch Type	Vch No.	Debit	Page 1 Credit
23-Aug-23	To TMB 875283 A/c - Shift I 241636 - S.Asalthambi - Vice Principal - Date of Join: 18.8.2023 - Relieving Date - 31.08.2023 - Terminal Benefit Payment.		Payment	689	2,96,900.00	
	To TMB 875283 A/c - Shift I 241637 - G.Sarasu - College Sweeper - Date of Join: 19.6.2017 - Relieving Date: 31.08.2023 - Terminal Benefit Payment		Payment	690	8,100.00	
	To TMB 875283 A/c - Shift I 241638 - T.Muniyandi - Supervisor - Date of Join: 7.11.2013 - Relieving date: 31.08.2023 - Terminal Benefit Payment		Payment	691	15,400.00	
	To TMB 875283 A/c - Shift I 241639 Ganapathy Ammal M - Sweeper Office - Date of Join: 7.11. 2013 - Relieving Date: 31.08.2023 - Terminal Benefit Payment.		Payment	692	8,900.00	
	To TMB 875283 A/c - Shift I 241640 - P.Annamalai - Office Attender - Date of Join: 1.6.2012 - Relieving Date: 31.08.2023 - Terminal Benefit Payment		Payment	693	22,100.00	
	To TMB 875283 A/c - Shift I 241641 - D.Esther Jenefa - English Department - D.O.J : 1.6.2012 - Relieving date: 26.04.2023 - Terminal Benefit Payment		Payment	694	37,651.00	
	To TMB 875283 A/c - Shift I 241642 - R.Vijayalakshmi - Physics Department - DOJ: 1.6.2017 - Relieving Date: 6.04.2023 - Terminal Benefit Payment.		Payment	695	21,169.00	
	To TMB 875283 A/c - Shift I 241643 - L.Chandra Sekar - Tamil Department - DOJ: 10.04.2015 -Relieving Date: 26.05.2023 - Terminal Benefit Payment.		Payment	696	30,035.00	
	To TMB 875283 A/c - Shift I 241644 - P.Karthikeyan Tamil Department - DOJ: 1.6.2018 Relieving Date: 26.05.2023 - Terminal Benefit Payment.		Payment	697	14,590.00	
	To TMB 875283 A/c - Shift I 241645 - E.Sheela Therasa - Maths Department - DOJ: 1.6.2015 Relieving Date: 26.05.2023 - Terminal Benefit Payment.		Payment	698	19,890.00	
	Carried Over				4,74,735.00	

continued

V. Devi
09/08/24

PRINCIPAL
Principal

THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.



THIRUTHANGAL NADAR COLLEGE

Staff Terminal Benefit Ledger Account : 1-Apr-23 to 31-Mar-24

Page 2
Credit

Date	Particulars	Reference No.	Vch Type	Vch No.	Debit	Credit
	Brought Forward				4,74,735.00	
23-Aug-23	To TMB 875283 A/c - Shift I 241646 - Elampiraisudi - Maths Department - DOJ:5.6.2017 - Relieving date:26.05.2023 - Terminal Benefit Payment.		Payment	699	16,758.00	
	To TMB 875283 A/c - Shift I 241647 - R.Ambika - Office Staff - DOJ:20.09.2010 Relieving Date:26.04. 2023 - Terminal Benefit Payment.		Payment	700	27,780.00	
29-Aug-23	By TMB 875283 A/c - Shift I Cheque No:241642 Vijayalakshmi Cheque returned.		Receipt	186		21,169.00
2-Sep-23	To TMB 875283 A/c - Shift I 241642 - R. Vijayalakshmi - Physics Department - DOJ:1.6.2017 - Relieving Date:6.04.2023 - Terminal Benefit Payment. (Wrong Credit Reverted has been rectified by Bank and Amount credited in there respected account.)		Payment	759	21,169.00	
					5,40,442.00	21,169.00
By	Closing Balance					5,19,273.00
					5,40,442.00	5,40,442.00

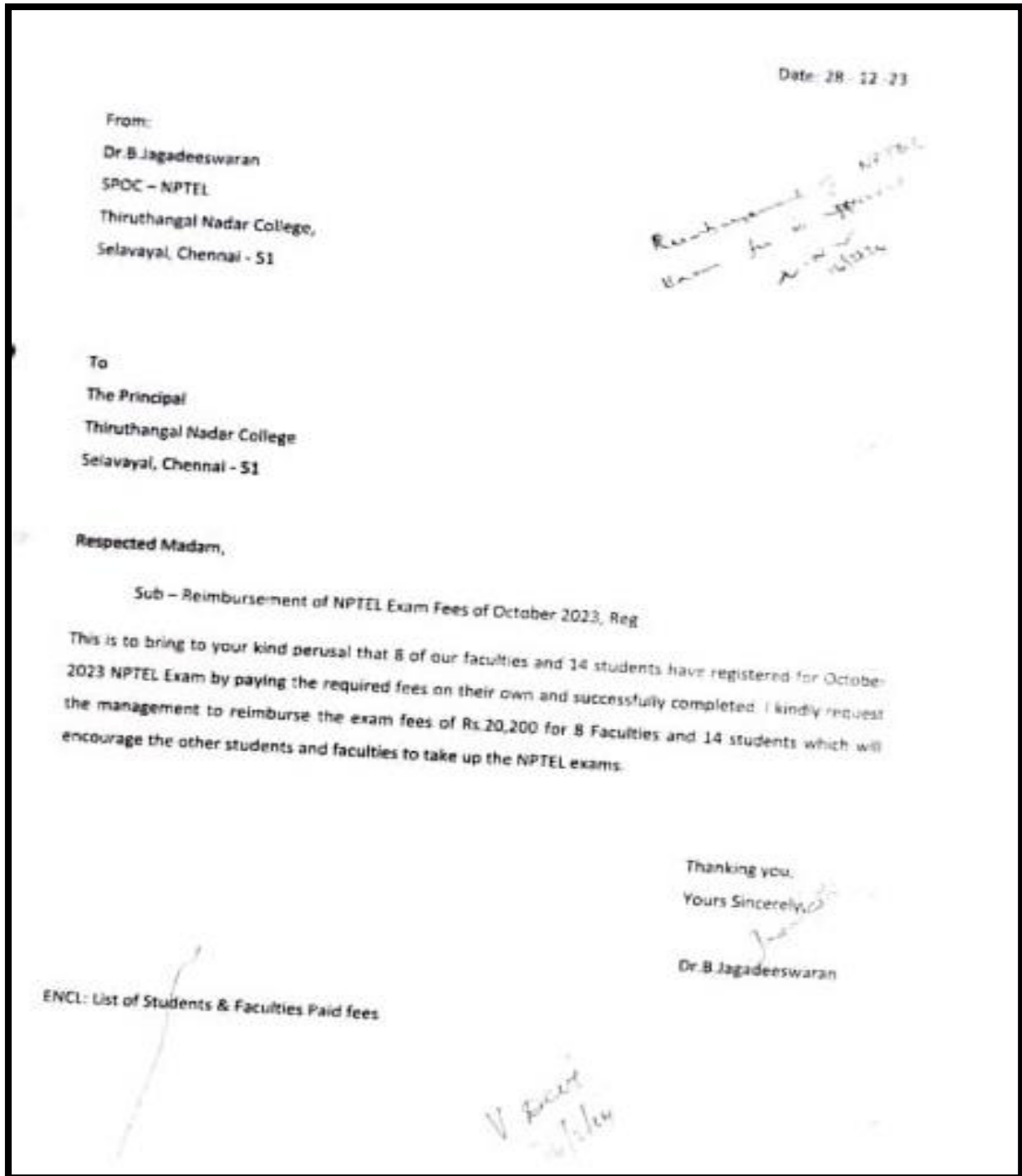
V. Devi
09/08/24

PRINCIPAL
Principal

THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.



Financial support proof



V. Devi
09/08/24
PRINCIPAL
Principal
THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.



THIRUTHANGAL NADAR COLLEGE

NPTEL EXAM - FACULTY LIST

JMB

YOURSELF / CHAIRMAN

Date: 05-07-24 3/4/92

SNO	NAME OF THE FACULTY	DEPARTMENT	NPTEL SUBJECT	AMOUNT PAID
1	Mrs.E.R.Jessie Kirubarani	B.Com general	Working Capital Management	1000
2	Mrs K.Anitha	B.Com general	Working Capital Management	1000
3	Ms.J. Kavitha	English (General)	Brief introduction to psychology	1000
4	Mrs. Sandhya Sabu	Software Applications	Python for Data Science	1000
5	Dr.A. Janaki	PBPB	Addition of Seafood (Fish Processing)	600
6	Mrs. Logalakshmi	lab Admin	Internet of things	1000
7	Ms. A. Christable	English-Major	Brief Introduction to Psychology	1000
8	Mrs.A.Arockia Joice	BSW	Stress Management	1100
TOTAL				7700

FACULTY	7700
STUDENTS	12500
TOTAL	20200

V. Devi
09/08/24

PRINCIPAL
Principal

THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.



16-03-2024	CHANDRUJA	3314503	1,000.00		67,10,515.04Cr
16-03-2024	JAYALAKSHMISECURIT	3314536	57,420.00		66,53,095.04Cr
16-03-2024	AKEERTHIKA	3314509	500.00		66,52,595.04Cr
16-03-2024	TR/CHE21/ PONNARASI TRADE	3314534	3,675.00		66,48,920.04Cr
16-03-2024	TR/CHE21/ A MURUGESAN	3314521	6,682.00		66,42,238.04Cr
18-03-2024	340307/SD /SBI			20,500.00	66,62,738.04Cr
18-03-2024	CS/CHE21/SELF			56,550.00	67,19,288.04Cr
18-03-2024	TR/CHE21/YOURSELF FOR DD	3314552	59,000.00		66,60,288.04Cr
18-03-2024	NEFT/S S RHYTHMS AND EV/TMBLH24078335855	3314547	1,25,000.00		65,35,288.04Cr
18-03-2024	TR/CHE21/YOURSELF FOR SALARY	3314515	7,700.00		65,27,588.04Cr
18-03-2024	TR/CHE21/SALARY			1,100.00	65,28,688.04Cr
18-03-2024	TR/CHE21/SM POUNRAJ	3314540	13,858.00		65,14,830.04Cr
19-03-2024	CS/CHE21/SELF	3314472	20,000.00		64,94,830.04Cr
19-03-2024	NEFT/D2M TENT SUPPLIER/TMBLH24079458189	3314550	12,700.00		64,82,130.04Cr
19-03-2024	CS/CHE21/SELF			6,45,200.00	71,27,330.04Cr
20-03-2024	NIRMALRAJ K	3314512	1,000.00		71,26,330.04Cr
20-03-2024	BABU	3314549	28,800.00		70,97,530.04Cr
20-03-2024	HARISHRP	3314513	1,000.00		70,96,530.04Cr
20-03-2024	LOGESHVARI SURESHB	3314511	1,000.00		70,95,530.04Cr
20-03-2024	SRI OM MURUGA TIMB	3314546	5,074.00		70,90,456.04Cr
20-03-2024	CS/CHE21/SELF			4,39,650.00	75,30,106.04Cr
21-03-2024	CS/CHE21/SELF			2,93,600.00	78,23,706.04Cr
21-03-2024	DJAGADEESHWARI	3314514	1,000.00		78,22,706.04Cr
21-03-2024	MISS A RAKSHANADE	3314533	13,100.00		78,09,606.04Cr
21-03-2024	P HEMA LATHA P USH	3314505	1,000.00		78,08,606.04Cr
21-03-2024	TR/CHE21/YOURSELF FOR DD	3314574	1,00,000.00		77,08,606.04Cr
21-03-2024	TR/CHE21/YOURSELF FOR DD	3314575	18,000.00		76,90,606.04Cr
22-03-2024	ADM ENVIRONMENTAL	3314523	5,310.00		76,85,296.04Cr
22-03-2024	CS/CHE21/SELF			5,14,500.00	81,99,796.04Cr
22-03-2024	CS/CHE21/M VAITHEESWARI	3314553	7,750.00		81,92,046.04Cr
22-03-2024	TR/CHE21/K SHYAM	3314555	27,100.00		81,64,946.04Cr

V. Devi
09/08/24

PRINCIPAL
Principal

THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.



GYMNASIUM



V. Devi
09/08/24

PRINCIPAL
Principal

THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.



Sample on Duty Proof

S.No	MONTH	NUMBER OF STAFF AVAILED ON DUTY
1	July 2023	18
2	August 2023	24
3	September 2023	17
4	October 2023	23
5	November 2023	17
6	December 2023	6
7	January 2024	21
8	February 2024	29
9	March 2024	26
10	April 2024	20

V. Devi
09/08/24

PRINCIPAL
Principal

THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.



**BHARATHI WOMEN'S COLLEGE (AUTONOMOUS)
CHENNAI – 600 108.**

CONFIDENTIAL

Dr. (Tmt) V. Srividya M.Sc., M.Phil., Ph.D
Controller of Examinations.

To

PROF. K.SOMASUNDARAM MCA., M.Phil., SET., (Ph.D)
HEAD, DEPARTMENT OF COMPUTER APPLICATIONS
THIRUTHANGAL NADAR COLLEGE
SELAVAYAL
CHENNAI – 600 051.

Sir,

I am pleased to inform that you are appointed as an External Examiner for the Practical Examination in "Computer Science" for March 2024.

Subject : II B.Sc., DBMS Lab using SQL/PLSQL
I M.Sc., Advanced Java Programming Lab

Dates : 13.03.24 (F.N & A.N)
14.03.24 (F.N & A.N)
15.03.24 (F.N & A.N)

Regards

V. Srividya 6/3/24

Controller of Examinations.

Date: 06.03.24

V. Devi
09/08/24

PRINCIPAL
Principal

THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.



THIRUTHANGAL NADAR COLLEGE

On-Duty Form

Name of the Faculty : K. SOMASUNDARAM EMP ID No.:
 Name of the Department : BCA TNCTS090
 Designation : Head
 Purpose of On-Duty : Exbinal Examiner
 Date & Days of On-Duty Required : 13/3/2024 to 15/3/2024
 Place of Visit : Bharathi Women's college
 Name of the proof enclosed : Communication letter

Class Adjustment:

Day	Hours	Class	Adjusted by
Day I 13/3/2024	II	III BEA 'A' Lab	Mrs. Suchiba
	III	III BEA 'A' Lab	Mrs. S. Sathya
	IV	II BCA 'B'	Mrs. E. Kanchana
Day II 14/3/2024	IV	II BEA 'B' Lab	Ms. R. Loganathan
	V	II BCA 'B' Lab	Mrs. T. Radha

15/3/2024. Sports Day.

Date: 11/3/2024

Staff Sign.

[Signature]
11/3/2024

HOD Sign. *[Signature]*
 Head of the Department
 Department of Computer Applications (Shift-1)
 Thiruthangal Nadar College
 DEAN

Total no. of On-Duty already availed:

[Signature]
Principal
Approved/Rejected

[Signature]
Principal
Attendance Attached/~~Attendance not Attached~~

V. Devi
09/08/24
PRINCIPAL
Principal
THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.



BHARATHI WOMEN'S COLLEGE (AUTONOMOUS),
CHENNAI – 600 108.

ATTENDANCE CERTIFICATE

Certified that ~~Dr. Thiru. / Tmt. / Seivi~~ K. SOMASUNDARAM, HOD, Dept. of Computer Application
Thiruthangal Nadar College was an External Examiner for the
Practical Examination in the Department of Computer Science
at BHARATHI WOMEN'S COLLEGE (AUTONOMOUS), CHENNAI – 600 108, from
13.3.2024 to 15.3.2024.

V. Shinde
Controller of Examinations
Bharathi Women's College (Autonomous)
CHENNAI - 600 108.
Chennai - 108.

V. Devi
09/08/24
PRINCIPAL
Principal
THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.



LEAVE DETAILS

S.NO	NAME	DEPARTMENT	LEAVE TYPE	LEAVE DATE
1	Mrs.A.Tamilarasi	Tamil	Medical Leave	19.09.2023 to 06.10.2023
2	Mrs.S.Lavanya	Software Application	Medical Leave	19.10.2023 to 31.10.2023
3	Mrs.K.Suganthi	English	Medical Leave	15.02.2024 to 21.02.2024
4	Mrs.R.Thanga Rashma	English	Maternity Leave	11.12.2023 to 24.06.2024
5	Mrs.E.R.Jessi Kiruba Rani	Commerce	Medical Leave	11.03.2023 to 02.05.2023
6	Mrs.H.Punitha	Librarian attender	Medical Leave	31.05.2023 to 15.06.2023
7	Mrs.K.Saradha Devi	BSW	Medical Leave	18.11.2023 to 01.03.2024

V. Devi
09/08/24

PRINCIPAL
Principal

THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.



Maternity leave proof

11-7-2023,
Chennai.

From
Mrs R. Thanga Rashma,
Assistant Professor,
Department of English (General),
Thiruthangal Nadar College,
Chennai - 57.

N. N. S
21/7/23

To
The Principal,
Thiruthangal Nadar College,
Chennai - 57.

Respected Madam,

Sub: relieving due to maternity- req.

I am happy to inform you that I am pregnant and my due date falls in the last week of December 2023. I seek you to grant me maternity leave as suggested by the doctor from the month of November 2023. I would regain my health and rejoin in the upcoming year with your permission. I kindly request you to approve my maternity leave. Kindly do the needful.

Thanking you.

Yours faithfully,
R. Thanga Rashma
11/7/23

Forwarded to Dean

Forwarded to Principal
11/7/23

25th November will be
(the last working day)
V. Devi
21/7/23

V. Devi
09/08/24

PRINCIPAL
Principal

THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.



Medical Leave proof

17/11/23.

From,
SARADHA DEVI,
Head, Department of Social work.

To
The Principal,
Thiruthangal Nadar College
Chennai.

Respected Madam,
Sub:- Applying medical leave - rep.

As I have to undergo an emergency hysterectomy, I will not be able to come to college from 18.11.23. As per doctor's advice I need to take rest for two months. Kindly accept this letter of requisition and grant me leave. I will join work after Pongal holidays in January 2024. Please do the needful.

Thank You

Yours faithfully
Sardha Devi
(SARADHA DEVI)

Leave may be granted.
K. H. 17/11/23

leave will be calculated
from 27th Nov 2023
17/11/23

V. Devi
09/08/24
PRINCIPAL
Principal
THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.



From
K. Saradha Devi
Head, Dept of Social Work
Mithuthangal Nadar College.

To
The Principal
Mithuthangal Nadar College
Chennai.

Respected Madam
Sub:- Extending my medical leave till February 2024.
As I underwent hysterectomy surgery on
November 24, 2023, I am having severe back
pain and other complications related to surgery.
In this regard doctor has advised me to take
three months rest. I request you to extend
my leave till February 28th, 2024. I will join
March-1-2024. kindly do the needful.
Thank you.

Chennai
12/12/23.

Yours faithfully

(SARADHA DEVI)

M. N. V.
12/12/23

Approved
V. Devi
01/12/24

V. Devi
09/08/24

PRINCIPAL
Principal

THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.



DATE: 11/12/23

MEDICAL CERTIFICATE

TO WHOMSOEVER IT MAY CONCERN

This is to certify that K. Saradha devi - 45y/f

is / was / has been under treatment from 23/11/23 to 28/11/23

for Laparoscopic Hysterectomy

He/ She has been advised leave and rest for 3 months. He/ She will

be fit to resume school/college/ work from 1/3/2024 onwards.

Dr. G. VIJAYAMALLIGESWARI, M.B.B.S.,
Regd. Medical Practitioner
Regd. No. 53693

N.R.V. HOSPITAL
#86/A, Kamarajar Salai,
Kodungalur, Chennai-118.
SIGNATURE OF THE MEDICAL OFFICER

V. Devi
09/08/24

PRINCIPAL
Principal

THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.



Incentives for producing centum and cent percent result



V. Devi
09/08/24

PRINCIPAL
Principal

THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.



Thiruthangal Nadar Medical Foundation providing free checkups to staff



V. Devi
09/08/24

PRINCIPAL
Principal

THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.



RO Drinking water



V. Devi
09/08/24

PRINCIPAL
Principal

THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.