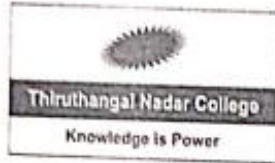# MINUTES OF MEETING
2023-2024

THIRUTHANGAL NADAR COLLEGE

(Belongs to the Chennaivazh Thiruthangal Hindu Nadar Uravinmurai Dharma Fund)
A Self Financing Co-Educational College of Arts & Science
Affiliated to the University of Madras
Re-accredited at 'B++' Grade by NAAC & An ISO 9001:2015 Certified

DEPARTMENT OF COMPUTER SCIENCE
MINUTES OF MEETING

Date: 30-01-2024   Venue: Computer Science Department   Time: 2:00PM

- Graduation day 23-02-2024
- Graduation day Incharges Mr.Ravi kumar & Mr.kandasamy
- Registration Start at 8.30 AM
- Google forms Must be send to Students
- PTA meeting held on 12-02-2024 to 14-02-2023
- Over All PTA meeting Conducted on March
- 14-12-2023 to 16-12-2023 3 days Attendence must be Updated
- Monthly Report Soft copy Send to IQAC and hard Copy Submit to E-Governence

S.No	Name	Staff Signature
1	Dr. P.T.Kasthuri Bai	
2	Mr. T. Premkumar	
3	Mr. P. Jayachandran	
4	Mr.T.Venkatesan	
5	Mrs. V. Gowri	
6	Dr.S.DilliRasu	

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DEPARTMENT OF COMPUTER SCIENCE
MINUTES OF MEETING

Date: 27-07-2023   **Venue: Principal's chamber**   **Time: 2:00PM**

- ICT Orientation -28-07-2023 at 1.30 in IQAC Cell
- Any Punishment make him to stand inside the class room
- Staff Leave inform to HOD Properly
- Yoga Class August month school of science last two hours
- Each class attendance below 75% Report to Dean
- Conduct event given Proposal any issue inform to IQAC
- Mentoring every individual send report also attached
- Weekly report update every Monday
- Special class for fast and slow learners either online or offline
- Weekly once funny events not taking class social activities
- NPTEL-Local chapter Dr.Jagadeeswaran (Co-ordinator)
  School of science –Sandhya Sabu
  Commerce –Poojashri
  School of Humanaties –Saratha Devi
- ICT Co-ordinator-Yogameena
- ID card correction – Tutor HOD and Dean

S.No	Name	Staff Signature
1	Dr. P.T.Kasthuri Bai	
2	Mr. T. Premkumar	
3	Mr. P. Jayachandran	
4	Mr. C. Gunaseelan	
5	Mrs. A. Vandarkuzhali	
6	Mr.T.Venkatesan	T. Venkat