Thiruthangal Nadar College

(Belongs to the Chennaivazh Thiruthangal Hindu Nadar Uravinmurai Dharma Fund)
Selavayal, Chennai - 51.
Affiliated to the University of Madras
Re-Accredited at 'B' Grade by NAAC
An ISO 9001:2015 Certified Institution

Office : 2594 1717, 2594 2525, 2594 0393
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Website : www.thiruthangalnadarcollege.edu.in

1st IQAC MEETING MINUTES

DATE: 12/05/2022 **TIME: 10:30 AM** **VENUE: IQAC Conference Hall**

The IQAC meeting was held in the IQAC Conference Hall on 12/05/2022 to discuss about the following points with the members.

1. Dr .S.Srividhya - Principal
2. Dr.K.C.Lalithambika – Vice Principal Academic
3. Prof S.Asaithambi-Vice Principal-Admin
4. Dr S.B.Ninu-IQAC Coordinator
5. Mrs.Sandhya sabu – Criterion I - Head
6. Mrs.J.Jayanthi – Criterion II - Head
7. Dr A.Janaki-Head, Dept of PBPB & Criterion III - Head (Research & Innovation)
8. Mrs K. Saradha Devi –Head, Dept of BSW & Criterion III - Head (Extension Activities)
9. Mrs.T.Rekha, Criterion IV - Head
10. Mrs S.Jayasudha-Head Dept of Criminology & Criterion V - Head
11. Mrs.R.Sharmila-Head, Dept of B.Com A/F & Criterion VI - Head

12. Dr.S.Sayeeda Jabeen- Placement Officer & Criterion VII - Head Sayeeda Jabeen

13. Mrs. E.R. Jessie Kirubarani – Head, Dept. of B.com (G)

14. Mr. T.S. Ruba Kannan – Head, Dept. of B.com (CA)

15. Mr C.Kandasamy– Head, Dept. of B.com (BM)

16. Mr. B. Ravikumar – Head, Dept. of BBA

17. Mr S.Arun– Head, Dept of Mathematics

18. Mr. K .Somasundaram – Head, Dept of BCA

19. Dr. P.T. Kasthuri Bai – Head, Dept of Computer Science

20. Mr. D. Sivakumar – Head, Dept of Tamil

21. Dr R.Vijayalakshmi- Head, Dept of Physics

22. Dr.C.Karthick-Head, Dept of Chemistry

23. Dr.S.Lavanya -Head, Dept of Software Applications

24. Dr N.Santhana Vadivoo- Head, PG Dept of Commerce

25. Dr.A.Ambethraja-Head, PG Dept of Comp.Science

26. Mrs K.Pamme Nesakumari-Dept of English

27. Dr S.Anitha-Head, Dept of Bcom (CS)

28. Mrs K.Mangai-Head, Dept of Bcom (G)-Shift II

29. Dr P.Balusamy-Head, Dept of Bcom(CS)-Shift II

30. Mrs.C.Vijayalakshmi-Head, Dept of BCA-Shift II

Agenda:

1. Academic Calendar and Action plan.
2. Induction programme.
3. Student Induction programme (Bridge course)
4. External Audit for NAAC Cycle II (2016-2021)
5. Collaboration with the Financial Support Programme.

Minutes of the Meeting:

1. Academic Calendar and Action plan.

The Department Activities, Internal Examination Schedule & the Common Functions of the college were finalized for the academic calendar.

2. Induction programme.

IQAC decided to conduct the Faculty Induction programme on 12-07-2022

3. Subject Induction programme (Bridge course)

To boost up the academic skills and confidence of the first year student community in the learning process, the teaching departments decided to conduct the Subject Induction Programme (SIP) from 22-08-2022 to 28-08-2022

4. External Audit

- ✓ IQAC decided to conduct the External Academic audits to assess the quality and effectiveness of the academic progress for the NAAC Cycle II on 04-06-2022.
- ✓ IQAC should present the overall performance of the academic growth from the academic year 2016-2021.
- ✓ Decided to invite 05 External Auditors from various colleges from the IQAC discipline area.

5. Collaboration with the Financial Support

IQAC decided to conduct the National level Seminar in collaboration with Indian Council of Social Science Research (ICSSR) with financial support.

S.B.Ninu

Dr S.B.Ninu

IQAC Coordinator

IQAC COORDINATOR
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2nd IQAC MEETING MINUTES

DATE: 20/09/2022 **TIME: 3.00 PM** **VENUE: IQAC Conference Hall**

The IQAC meeting was held in the IQAC Conference Hall 20/09/2021 to discuss about the following points with the members.

1. Dr K.C.Lalithambika-Principal In charge
2. Prof S.Asaithambi-Vice Principal-Admin
3. Dr S.B.Ninu-IQAC Coordinator
4. Mrs.Sandhya sabu – Criterion I - Head
5. Mrs.J.Jayanthi – Criterion II - Head
6. Dr A.Janaki-Head, Dept of PBPB & Criterion III - Head (Research & Innovation)
7. Mrs K. Saradha Devi –Head, Dept of BSW & Criterion III - Head (Extension Activities)
8. Mrs.T.Rekha, Criterion IV - Head
9. Mrs S.Jayasudha-Head Dept of Criminology & Criterion V - Head
10. Mrs.R.Sharmila-Head, Dept of B.Com A/F & Criterion VI - Head
11. Dr.S.Sayeeda Jabeen- Placement Officer & Criterion VII - Head

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16. Mr S.Arun– Head, Dept of Mathematics
17. Mr. K .Somasundaram – Head, Dept of BCA
18. Dr. P.T. Kasthuri Bai – Head, Dept of Computer Science
19. Mr. D. Sivakumar – Head, Dept of Tamil
20. Dr R.Vijayalakshmi- Head, Dept of Physics
21. Dr.C.Karthick-Head, Dept of Chemistry
22. Dr.S.Lavanya -Head, Dept of Software Applications
23. Dr N.Santhana Vadivoo- Head, PG Dept of Commerce
24. Dr.A.Ambethraja-Head, PG Dept of Comp.Science
25. Mrs K.Pamme Nesakumari-Dept of English
26. Dr S.Anitha-Head, Dept of Bcom (CS)
27. Mrs K.Mangai-Head, Dept of Bcom (G)-Shift II
28. Dr P.Balusamy-Head, Dept of Bcom (CS)-Shift II
29. Mrs.C.Vijayalakshmi-Head, Dept of BCA-Shift II

Agenda:

1. IPR Programme
2. Internal Audit (NAAC Cycle II)
3. Mock Visit
4. Certificate Course
5. MOU

Minutes of the Meeting

1. IPR programme

- ✓ Insist the Research cell to organize the IPR programme

2. Internal Audit (NAAC Cycle II)

- ✓ IQAC decided to conduct the Internal Audit for NAAC Cycle-II.

3. Mock visit

- ✓ For the readiness of the NAAC Cycle II, IQAC arranged the Mock Visit for all the stakeholders.
- ✓ Decided to handle this visit by three segments.
- ✓ The Department PPT with 20 slides need to be prepared by the Hod's for the Period 2016-2021.
- ✓ PPT consists of,
    - Vision & Mission
    - History, Staff details
    - Students Enrollment
    - Department Events
    - Result Analysis.
    - Achievements.
    - Extension Activities
- ✓ The principal presentation describes the overview of the college with (150 slides)
- ✓ The IQAC presentation focus on the Quality aspects of the college with (30 slides).

4. Certificate Course

Insist all the departments to conduct the skill development, Value added and add-on courses for the benefits of the students Community.

5. MOU

- ✓ For the service of, experiential learning, recent trend technologies exposure and placement opportunities insist all the department to sign the Mou.
- ✓ Decided to sign MOU with BHUMI Foundation for the volunteer service towards the local community.

S.B.Ninu

Dr S.B.Ninu
IQAC Coordinator

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Dr. V. Devi M.B.A., M.C.A., M.Phil., Ph.D.,

Principal

3rd IQAC MEETING MINUTES

DATE: 12/12/2022 **TIME: 3.00 PM** **VENUE: IQAC Hall**

The IQAC meeting was held in the IQAC Hall on 12/12/2022 to discuss about the following points with the members.

1. Dr .V.Devi - Principal
2. Dr.K.C.Lalithambika – Vice Principal Academic
3. Prof S.Asaithambi-Vice Principal-Admin
4. Dr S.B.Ninu-IQAC Coordinator
5. Mrs.Sandhya sabu – Criterion I - Head
6. Mrs.J.Jayanthi – Criterion II - Head
7. Dr A.Janaki-Head, Dept of PBPB & Criterion III - Head (Research & Innovation)
8. Mrs K. Saradha Devi –Head, Dept of BSW & Criterion III - Head (Extension Activities)
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11. Mrs.R.Sharmila-Head, Dept of B.Com A/F & Criterion VI - Head
12. Dr.S.Sayeeda Jabeen- Placement Officer & Criterion VII - Head

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17. Mr S.Arun– Head, Dept of Mathematics

18. Mr. K .Somasundaram – Head, Dept of BCA

19. Dr. P.T. Kasthuri Bai – Head, Dept of Computer Science

20. Mr. D. Sivakumar – Head, Dept of Tamil

21. Dr R.Vijayalakshmi- Head, Dept of Physics

22. Dr.C.Karthick-Head, Dept of Chemistry

23. Dr.S.Lavanya -Head, Dept of Software Applications

24. Dr N.Santhana Vadivoo- Head, PG Dept of Commerce

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27. Dr S.Anitha-Head, Dept of Bcom (CS)

28. Mrs K.Mangai-Head, Dept of Bcom (G)-Shift II

29. Dr P.Balusamy-Head, Dept of Bcom(CS)-Shift II

30. Mrs.C.Vijayalakshmi-Head, Dept of BCA-Shift II

Agenda:

1. Industrial visit
2. NAAC Peer Team Visit
3. FDP programme
4. Outcome Based Education
5. Gender Sensitation programme
6. Alumni Interface
7. NAAC Celebration.

Minutes of the Meeting

1. Industrial visit

Encourage all the departments to organize the Industrial visit, Field visit, Educational tour for the growth of experiential learning

2. NAAC Peer Team Visit

The NAAC Peer Team Visit on 10-01-2023 & 11-01-2023 for the NAAC Cycle II.

3. FDP programme

For the enhancement of the Faculty in research area the IQAC decided to organize 5 days FDP programme in "The Art and Science of Research paper writing".

4. Outcome Based Education

The IQAC in collaboration with Examination cell organize the FDP programme in Effective Learning for Setting Question paper in Bloom's Taxonomy format.

5. Gender Sensitation programme

Insist the Gender Champion team to conduct more activities and be involved in the local community which focuses on Gender Sensitation.

6. Alumni Interface

Encourage the Alumnae's to involve in the college activities with the Financial support for the poor background students (Alumni Scholarship) to pay their college and Exam Fees.

7. NAAC Celebration.

- ✓ NAAC-cycle II graded by B++ (2.9).
- ✓ Management Members decided to honour the team members for their effortless Support rendered for the NAAC Peer team Visit (Cycle II).

S. B. Nirm

Dr.S.B.Nirm
IQAC Coordinator

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Dr. V. Devi M.B.A., M.C.A., M.Phil., Ph.D.,
Principal

4th IQAC MEETING MINUTES

DATE: 03/03/2023 **TIME: 3.00 PM** **VENUE: IQAC Hall**

The IQAC meeting was held in the IQAC Hall on 03/03/2023 to discuss about the following points with the members.

1. Dr .V.Devi - Principal V. Devi
2. Dr.K.C.Lalithambika – Vice Principal Academic
3. Prof S.Asaithambi-Vice Principal-Admin
4. Dr S.B.Ninu-IQAC Coordinator
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8. Mrs K. Saradha Devi –Head, Dept of BSW & Criterion III - Head (Extension Activities)
9. Mrs.T.Rekha, Criterion IV - Head T. Rekha

10. Mrs S.Jayasudha-Head Dept of Criminology & Criterion V - Head

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18. Mr. K .Somasundaram – Head, Dept of BCA

19. Dr. P.T. Kasthuri Bai – Head, Dept of Computer Science

20. Mr. D. Sivakumar – Head, Dept of Tamil

21. Dr R.Vijayalakshmi- Head, Dept of Physics

22. Dr.C.Karthick-Head, Dept of Chemistry

23. Dr.S.Lavanya -Head, Dept of Software Applications

24. Dr N.Santhana Vadivoo- Head, PG Dept of Commerce

25. Dr.A.Ambethraja-Head, PG Dept of Comp.Science

26. Mrs K.Pamme Nesakumari-Dept of English

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28. Mrs K.Mangai-Head, Dept of Bcom (G)-Shift II

29. Dr P.Balusamy-Head, Dept of Bcom(CS)-Shift II

30. Mrs.C.Vijayalakshmi-Head, Dept of BCA-Shift II

Agenda:

1. Mega Job Fair
2. Seminar/Workshop
3. PTA Meeting
4. Internal Audit
5. State Government & Central Government Exam
6. Student Satisfaction Survey

Minutes of the Meeting:

1. Mega Job Fair

- ✓ The placement and Career guidance cell decided to organize the **"Mega Job Fair"** for the employment to the students.

2. Seminar/Workshop

- **Insist all the departments to conduct the events in namely,**
  - ➢ Knowledge Enrichment Programme
  - ➢ Skill Development Programme
  - ➢ Life Skill Enhancement Programme
  - ➢ Intellectual Property Rights
  - ➢ Awareness Programme
  - ➢ Seminar
  - ➢ Workshop

3. PTA Meeting

- ✓ Decided to conduct PTA meeting for the Students to receive the feedback from the parents that shows the transparency of CIE.
- ✓ PTA Meeting for ODD Semester on 05/02/2022 & EVEN Semester on 01/04/2023.

4. Internal Audit (2022-2023)

- ✓ Decided to conduct the Internal Academic Audit for the Academic year 2022-2023 for all the departments on 2nd &3rd May 2023.

5. State Government & Central Government Exam

- ✓ TNCAS decided to conduct the State & Central Government Examinations for the benefit of staff welfare.

  - **TNPSC Group II Exam**
  - **UPSC (Civil Service Examination)**
  - **ICMA Exam**

6. Student Satisfaction Survey (2022-2023)

To Collect the SSS for the AY 2022-2023 from the Student Community to focus the Quality of Education.

S.B.Ninu

Dr S.B.Ninu
IQAC Coordinator

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