



THIRUTHANGAL NADAR COLLEGE

(Belongs to the Chemistack Dioubargs) Blode Solar's recomment Discount fund)
A Self-Financing Co-Educational College of Arts & Science
Affiliated to the University of Madeus
Re-accredited 'Bi-6' Grade by NAAC & An ISO 9001:2015 Certified Institution
Schwarzd, Chemiai, Tamil Nada, India

TNC/CIR/22-23/164

12-04-2023

STAFF-CIRCULAR

It is informed that are Internal Audit will be conducted by a team headed by the HODs & the Criterion Heads on May 2nd & May 3rd for the academic year June 2022 - April 2023. Hence HODs are expected to be prepared for the same with the requisite Files & Documents.

To

HODs

All Faculties



THIRUTHANGAL NADAR COLLEGE

(Belongs to the Chemoivach Thiruthargat Hodo Nadae Urasimoural Dharma Fund)
A Self Financing Co-Edwardsonal College of Arts & Science
Affiliated to the University of Madras
Re-accredited at 'B++' Grade by NAAC & An ISO 9001;2015 Certified Institution
Sciavayal, Chemoal, Tamil Nada, India



Internal Audit Schedule (Academic Year 2022-2023)

S.No	DEPARTMENT	HOD NAME	DATE	SIGNATURE
1	B.Com General Shift I & II	Dr.S.Anitha	02-05-2023	414-
2	B.A.Tamil	Dr.A.Ambeth Raja	03-05-2023	Anshim
3	B.Com Corporate Secretaryship Shift I & II	Mrs.K.Mangai Mr.B.Ravikumar	02-05-2023	RIS
4	B.Sc Maths	Mr.K.Prabhakaran Dr.S.Asaithambi	03-05-2023	Chillian Chillian
5	B.Com Bank Management	Dr.A.Janaki Dr P.Krishnamoorthy	02-05-2023	8
6	B.Com Accounting Finance	Mrs.K.Pamme Nesakumari Dr.S.Aruna	03-05-2023	4
7	B.B.A	Dr.S.Sayeedha Jabeen Mr.K.Viswaganesan	02-05-2023	P 6-12
8	B.Com Information System Management	Mrs.C.Vijayalakshmi Mr.T.Prem Kumar	03-05-2023	À . m
9	B.Sc Computer Science	Mrs.R.Sharmila Dr K.C.Lalithambika	02-05-2023	ROL
10	M.Sc Computer Science	Mrs.J.Jayanthi Dr.C.Karthick	03-05-2023	i k
11	M.Com General	Dr.S.Lavanya Dr.J.Hilda Malar	02-05-2023	Bonny
12	B.Sc Physics	Dr.N.Santhanavadivu	03-05-2023	N.82
13	B.Sc Chemistry	Mr.S.Arun Dr.P.Balusamy	02-05-2023	SALLEY
14	B.Sc Software Applications	Mr.D.Sivakumar Mr.C.Kandasamy	03-05-2023	1866
15	B.S.W	Mr.K.Somasundaram Mrs.S.Jayasutha Dr.R.Bhuvaneswaran	02-05-2023	tolke



NAAC CYCLE III - AQAR 6.5 Internal Quality Assurance System

6.5.1 IQAC Contributions
Year: 2022-2023

17 ·	B.Com Computer Applications	Dr S.B.Ninu Mrs Sandhya Sabu	03-05-2023	Water A.
18	BA English	Mrs.K.Saradha Devi	02-05-2023	ACTUAL DE
19	BA Criminology & Police Administration	Dr.K.C.Lalithambika Dr.P.T.Kasthuri Bai Mrs.T.Rekha	03-05-2023	P
20 .	B.Sc Plant Biology & Plant Bio- Technology	Mr.T.S.Rubakannnan	02-05-2023	ET ST
21	BCA Shift I & II	Dr.S.Asaithambi Dr.B.Jagadeswaran	02-05-2023	(K)

IQAC Coordinator

Principal

Principal
THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.

Thiruthangal Nadar College

Academic Audit Report-2022-2023

1. B.Com General (A&B)

- Most of the files are not authenticated.(Sign pending)
- Daily Timetable ->Not maintained by the department
- For Remedial class the Action Taken Report for the Absentees is not found.
- Newsletter should reform.
- Cross Cutting issues programmes proof is missing.
- Less Higher education details.

2. B.Com General (C & Shift II)

Nil

3. B.Com CS

- Sports, Cultural and Placement Activities are missing in the Annual Report and Newsletter.
- Advanced Learners Activities Proof is missing.
- Research Activities is nill.

4. B.Com A/F

- Students Grievance File is not maintained in the department.
- No research Activities.

5. M.Com

Nil

6. B.B.A

- No hard copy for the Mid & Model Timetable (Even Sem)
- Files are not authenticated.

7. B.Com B/M

- No learning level activities in the department.
- No Research Activities.

8. B.Com CA

Nil

9. B.Com ISM

- Internal marks is not transparent to the students(Student sign is missing).
- No research activities

10. BA Tamil

- No question Bank with Key Answers.
- Action Taken Report is pending for the Result Analysis.
- Newsletter-Photo missing.
- The files are not authenticated.

11. B.S.W

Mid & Model Timetable (ODD)->Pending

12. BA English

- Internal Marks is not transparent(Student sign is pending)
- Question Bank with Key answer is pending.

13. BA Criminology & Police Administration

Research Activities –Nill

14. BCA

Internal Marks is not transparent to the students(Sign Pending)

15. B.Sc Physics

Nil

16. B.Sc S/A

No research Activities.

17. B.Sc CS

- No Advanced Learners activity Proof.
- No Research Activities
- Sports Achievements File is missing

18. B.Sc PBPB

Nil

19. M.Sc CS

Nil

20. B.Sc Mathematics

- Remedial Class ATR is pending.
- Slow & Fast Learners Proof->pending
- No research Activities

21. B.Sc Chemistry

No research Activities

Suggestions:

- Need more MOUs
- Increase the research publications.
- More Collaboration Activities
- Increase ICT Learning
- More Certificate Courses
- Financial Fund Support
- Increase Participative, Experiential and Problem solving Learning activities.

V. Devi 23

Year: 2022-2023



THIRUTHANGAL NADAR COLLEGE

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INTERNAL ACADEMIC AUDIT

	TE:03.052023	DAY: Wedn	erday	TIME: 9,000
DE	PARTMENT: B= Com [A F]			AY: 2022-2023
Crit	erion I Files			1.01
SL.NO	FILE NAME	Yes	No	Remarks
1	Program Affiliation Letter	~		
2	Department Timetable	~		
3	Work Load	\ \ \		
4	Substitution Register	~		
5	Practical Timetable	NA		
6	Practical Manuals	NA		
7	Mid & Model Timetable	√ N		
8	Question Bank with Key Answers	1		
9	Academic Plan	~		
10	Result Analysis	.1		COPY YELLO
11	Remedial Class Proof			receive from I DA
12	Bridge Course Proof	u		
13	Department SWOC(External & Internal)	~		
14	Student Feedback from student for department function	И		Combined with .
15	Annual Calendar	~		770
16	Department Annual Report	1		



THIRUTHANGAL NADAR COLLEGE

(Belongs to the Oceans) and Theutharigh Hindu Nather Constitution Turnity

A Neff Financing Co-Educational College of Acre & Science

Affiliated to the University of Mode &

Re-accredited at 'B++' Grade by NAAC & An 1833 9001 2015 Certified Institution

Solavayal, Chestnai, Lumit Nathe, India



17	Department Newsletter	1		
18	Department Meeting Register	1		
19	Student Enrollment List (Roaster)	1		
20	Work Distribution Chart			UE
21	Student Grievance File		~	Started to
22	Staff Log Book	1		
23	Academic Council/BOS/Question Paper setter/External Examiner/Valuation Letter	~		
24	Syllabus and Preamble	1		
25	Elective Choice list With Evidence	4		
26	Add-on/Certificate Programmes	~		
27	Cross cutting Programmes Proof	~		
28	Feedback File	N		
29	Stock Register	N		

Year: 2022-2023



THIRUTHANGAL NADAR COLLEGE

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Affiliated to the University of Madras Re-accredited at 'B++' Grade by NAAC & An ISO 9001;2015 Certified Institution Selavayal, Chennai, Tamil Nadu, India



Criterion II Files

ONS	FILE NAME	YES	NO	REMARKS
30 S	low Learners-Remedial Class proof	1		
31 /	Advanced learners proof	~		
32	Experiential Learning Proof	~		
33	Participative Learning Proof	^		
34	Problem solving methodology		~	
	Physical facilities for teaching learning/ICT Enabled Tools: LMS/Videos/PPT		N	
36	Full Time Teachers	1		
37	Full Time Teachers with Ph.D	N		
38	Internal Marks with students Signed Copy	V		+
39	PO/PSO/COs	~		+
40	Final Year Students List	~		-
41	Result Sheet Attested by the Principal	~		-
42	Final Year Students Pass list with %	1		% to b
43	Student award		1	include



THIRUTHANGAL NADAR COLLEGE

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Re-accredited at 'B++' Grade by NAAC & An ISO 9001:2015 Certified Institution
Selavayal, Chennai, Tamil Nada, India



Criterion III Files

SNO	FILE NAME	YES	NO	REMARK
44	Grants received from Govt		1	
45	Teachers recognized as Guides		1	
46	IPR Programme		1	
47	Incubation Report		N	
48	Workshops/Seminars conducted on Research methodology, IPR and Entrepreneurship		Ň	
49	Ph.D Scholars registered under Guide		V	
50	UGC Journal/Scopus/H Index/web of science		V	
51	Books Published		V	
52	Chapters Edited		N	
53	Paper published in International & National Conference		~	
54	Extension Activities along with the Student list & Photos		~	
55	Summary Sheet of Co-curricular and Extracurricular activities (Incl. Department association & Club)	~		
56	Award for Extension Activities		1	
57	Collaborative for Research/Faculty exchange/Student exchange/Internship	~		
58	Functional MOUs		~	

6.5 Internal Quality Assurance System

6.5.1 IQAC Contributions

Year: 2022-2023



THIRUTHANGAL NADAR COLLEGE

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Affiliated to the University of Madras
Re-necredited at 'B++' Grade by NAAC & An ISO 9001:2015 Certified Institution
Sciavayal, Chemia, Tamil Nadu, India



Criterion IV Files

SNO	FILE NAME			
	- NE IVAIVIE	YES	NO	REMARKS
59	Journal Subscription list			
	- assumption list		11	
60	E-Journal Subscription list			
	suption list		. 1	
				1

Criterion V Files

SNO	FILE NAME	YES	NO	REMARKS
61	Government Scholarship details for the five years (Authenticated)			NEWANKS
62	Institution & Non government Scholarship details(Authenticated)	~		
63	Students benefitted by guidance for competitive examinations & career counseling offered by the institution		~	
64	1.Placement details for the five years(Signed by authority) 2.Offer Letters with income	N		
65	1.Higher Education details for the five years(Signed by authority) 2.Identity card/Admission cards proof	~		
66	1.Sports & Cultural Awards(Inter university/state/national/international)-5 years data(authenticated)	\sim		
67	1.Authenticated list of alumnus (amount contribution)	1		

6.5 Internal Quality Assurance System

6.5.1 IQAC Contributions

Year: 2022-2023



THIRUTHANGAL NADAR COLLEGE

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Schwayal, Chennai, Famil Nadu, India



Criterion VII

SNO	FILE NAME	YES	NO	REMARKS
68	Green campus initiatives		1	
69	Disabled-friendly, barrier free environment	1		
70	Best Practices	V		



Year: 2022-2023



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Sciences of Chemial Turnil Node, India Selavayal, Chennal, Tamil Nadu, India



Suggestion (If any):

- Files are well maintained and updated
- 2. Suggested to use Smart classrooms
- Can improvin on Research Activities
- Can initiate new Mou's

5.

Audited by:

Name & Signature of the Staff (with Date & Department)

1. Mrs. K. Pamme Nesalcumari F. F. Dept of English
2. D8 S. ARUNA

S. July
8/5/2023 Dept of English
2. D8 S. ARUNA

Dept of Commerce

THIRUTHANGAL NADAR COLLEGE SELAVAYAL, CHENNAI-600 051.

Year: 2022-2023



THIRUTHANGAL NADAR COLLEGE

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INTERNAL ACADEMIC AUDIT

DATE: 02/05/2023

DAY: Tuesday

TIME: 9.30 a.M

DEPARTMENT: & Computer Science

AY: 2022-2023

Criterion 1 Files

scionce pending 704

SLNO	FILE NAME	Yes	No	Remarks
1	Program Affiliation Letter			-
2	Department Timetable			
3	Work Load			-
4	Substitution Register			-
5	Practical Timetable			-
6	Practical Manuals			
7	Mid & Model Timetable			
8	Question Bank with Key Answers	~		
9	Academic Plan			
10	Result Analysis			
11	Remedial Class Proof			
12	Bridge Course Proof	~		
13	Department SWOC(External & Internal)	~		
14	Student Feedback from student for department function	~		
15	Annual Calendar	~		
16	Department Annual Report	~		



6.5 Internal Quality Assurance System

6.5.1 IQAC Contributions Year: 2022-2023



THIRUTHANGAL NADAR COLLEGE

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Re-acceedited at 'B++' Grade by NAAC & An Esti 9991:2015 Certified Institution
Sclavayal, Chemnal, Tamii Nadu, India



17	Department Newsletter				
18	Department Meeting Register				
19	Student Enrollment List (Roaster)			To be Co	mple
20	Work Distribution Chart	-			
21	Student Grievance File ~ 0		~		1
22	Staff Log Book	-			1
23	Academic Council/BOS/Question Paper setter/External Examiner/Valuation Letter	-			
24	Syllabus and Preamble			-	-
25	Elective Choice list With Evidence	/		copy et I	OA
26	Add-on/Certificate Programmes	At IGAL			
27	Cross cutting Programmes Proof			-	
28	Feedback File (PTA)				
29	Stock Register				
				podas	

Year: 2022-2023



THIRUTHANGAL NADAR COLLEGE

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A Self Financing Co-Educational College of Arts & Science

Affiliated to the University of Madras

Re-accredited at 'Bee' Grade by NAAC & An ISO 9901:2015 Certified Institution
Scianayal, Chemosl, Tamil Nadu, India



Criterion II Files

SNO	FILE NAME	YES	NO	REMARKS
30	Slow Learners-Remedial Class proof	/		
31	Advanced learners proof		~	
32	Experiential Learning Proof	~		
33	Participative Learning Proof	-	1 1 2 2 1 1 1 1 1	
34	Problem solving methodology	-		
35	Physical facilities for teaching learning/ICT Enabled Tools: LMS/Videos/PPT	KRC		
36	Full Time Teachers	-		
37	Full Time Teachers with Ph.D			
38	Internal Marks with students Signed Copy	~		
39	PO/PSO/COs	-		
40	Final Year Students List			
41	Result Sheet Attested by the Principal			
42	Final Year Students Pass list with %	-		
13	Student award	-	70	



THIRUTHANGAL NADAR COLLEGE

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A Self Financing Co-Educational College of Arts & Science
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Re-accredited at 'B++' Grade by NAAC & An ISO 9001:2015 Certified Institution
Sciavayal, Chennai, Tamil Nadu, India



Criterion III Files

SNO	FILE NAME	YES	NO	REMARKS
44	Grants received from Govt			
45	Teachers recognized as Guides			
46	IPR Programme		_	
47	Land Control of the C		-	
	Incubation Report		~	
48	Workshops/Seminars conducted on Research methodology, IPR and Entrepreneurship			
49	Ph.D Scholars registered under Guide			
50	UGC Journal/Scopus/H index/web of science			
51	Books Published		-	
52	Chapters Edited		~	
53	10. 10. 10. 10. 10. 10. 10. 10. 10. 10.			
	Paper published in International & National Conference		-	
54	Extension Activities along with the Student list			
	& Photos		~	
55	Summary Sheet of Co-curricular and			
	Extracurricular activities (Incl. Department association & Club)	~		
56	Award for Extension Activities			
57	Collaborative for Research/Faculty		~	
	exchange/Student exchange/Internship	1	~	
58	Functional MOUs	~		
				1 2 3 3 3



THIRUTHANGAL NADAR COLLEGE

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Sciavayal, Chennal, Tamil Nadu, India



Criterion IV Files

SNO	FILE NAME	YES	NO	Drawn
59	Journal Subscription list	18/016A-	NO	REMARKS
	E-Journal Subscription list		~	
-			~	

Criterion V Files

SNO	FILE NAME			
61		YES	NO	REMARKS
	Government Scholarship details for the five years (Authenticated)			pading
62	Institution & Non government Scholarship details(Authenticated)			Applied
63	(amendeated)	/		pending
	Students benefitted by guidance for competitive examinations & career counseling offered by the institution		~	Completed
64	1.Placement details for the five years(Signed by authority)			
	2.Offer Letters with income	~		
65	1. Higher Education details for the five			
	years(Signed by authority) 2.Identity card/Admission cards proof	~		
66	1.Sports & Cultural Awards(Inter			
	university/state/national/international)-5 years data(authenticated)		/	
67	1.Authenticated list of alumnus (amount contribution)			



6.5 Internal Quality Assurance System

6.5.1 IQAC Contributions

Year: 2022-2023



THIRUTHANGAL NADAR COLLEGE

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A Self Financing Cod discussional College of Acts & Science
Affiliated to the University of Madeus
Resecvedings at 'Boo' Grade to NAAC & An ISCA 1001 2015 Certified Institution
Sciences, Chemon, Tamil Nada, India



Criterion VII

SNO	FILE NAME			
	THE NAME	YES	NO	REMARKS
68	Green campus initiatives			
-	The second secon		~	
69	Disabled-friendly, barrier			-
	free environment			
70	Best Practices			
		/		formaling



THIRUTHANGAL NADAR COLLEGE

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Suggestion (If any):

- Pending Documents ought to be completed.
- Usere of Ict to be enhanced.
- Initiate Mous. 3.
- Motivate States to concentrate more on Research 4. publication.
- pending obsuments completed, 8/9/23. 5.

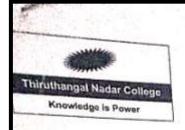
Audited by: Dr. K. C. Lelithoubike & MH. R. Shemila

Name & Signature of the Staff (with Date & Department)

02/05/2023 [Or. K-c. Lal-thabiles]

R. Olemil (R SHAROULD 215/23

THIRUTHANGAL NADAR COLLEGE SELAVAYAL, CHENNAI-600 051.



THIRUTHANGAL NADAR COLLEGE

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INTERNAL ACADEMIC AUDIT

DATE: 02 05 23
DEPARTMENT: English.

DAY: Thesay. AY: 2022-2023

TIME: 2 Pm

Criterion I Files

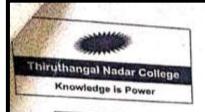
.NO	FILE NAME	Yes	No	Remarks
1	Program Affiliation Letter	~		
2	Department Timetable	~		1
3	Work Load	V		- June
4	Substitution Register	/		
5	Practical Timetable	/		
6	Practical Manuals	NA		
7	Mid & Model Timetable	/		
8	Question Bank with Key Answers	-		Foundation
9	Academic Plan	~		
10	Result Analysis	V		A P. N. TW
11	Remedial Class Proof	~		2002.23 6 40 is
12	Bridge Course Proof	1		
13	Department SWOC(External & Internal)	/		
14	Student Feedback from student for department function			
15	Annual Calendar	1		
16	Department Annual Report			1 1 1 1 1



NAAC CYCLE III - AQAR **6.5 Internal Quality Assurance System**

6.5.1 IQAC Contributions

Year: 2022-2023



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Science of Chennai Tamii Nada. India Selavayal, Chennai, Tamii Nadu, India



17	Department Newsletter			
18	Department Meeting Register			
19	Student Enrollment List (Roaster)	~		
20	Work Distribution Chart	~		
21	Student Grievance File	14,7		Ü
22	Staff Log Book	V		
23	Academic Council/BOS/Question Paper setter/External Examiner/Valuation Letter	V		
24	Syllabus and Preamble	/		
25	Elective Choice list With Evidence	V		CECE AND
26	Add-on/Certificate Programmes	-	(to)	in Bean
27	Cross cutting Programmes Proof	/		in these
28	Feedback File	Jake		
29	Stock Register	/		



THIRUTHANGAL NADAR COLLEGE

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Selavayal, Chennal, Tamii Nadu, India



Criterion II Files

SNO	FILE NAME	YES	NO	REMARKS	
30	Slow Learners-Remedial Class proof	~			
31	Advanced learners proof	V			
32	Experiential Learning Proof	V			
33	Participative Learning Proof			1	
34	Problem solving methodology	~		1	
35	Physical facilities for teaching learning/ICT Enabled Tools: LMS/Videos/PPT	/	~		
36	Full Time Teachers				
37	Full Time Teachers with Ph.D	~		10.2	
38	Internal Marks with students Signed Copy			Aprilo	oze ever
39	PO/PSO/COs	5 /4		I'm Da	ocesa
40	Final Year Students List				-
41	Result Sheet Attested by the Principal		-		
42	Final Year Students Pass list with %	-	-		-
43	Student award		-		

Year: 2022-2023



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Sciavayal, Chennal, Tamil Nadu, India



Criterion III Files

NO	FILE NAME	YES	NO	REMARKS
44	Grants received from Govt	-	~	
45	Teachers recognized as Guides		1	
46	IPR Programme		~	
47	Incubation Report			
48	Workshops/Seminars conducted on Research methodology, IPR and Entrepreneurship		V	
49	Ph.D Scholars registered under Guide			
50	UGC Journal/Scopus/H index/web of science	~	-	
51	Books Published	Yangara (
52	Chapters Edited	CELEBER.	~	
53	Paper published in International & National Conference			
54	Extension Activities along with the Student list & Photos	~		
55	Summary Sheet of Co-curricular and Extracurricular activities (Incl. Department association & Club)	~		
56	Award for Extension Activities		سا	
57	Collaborative for Research/Faculty exchange/Student exchange/Internship	-	N.E.	
58	Functional MOUs	1		

6.5 Internal Quality Assurance System

6.5.1 IQAC Contributions

Year: 2022-2023



THIRUTHANGAL NADAR COLLEGE

(Belongs to the Chennaloxeh Thiruthangal Hindu Nader Urasiannural Dhaenta Fund)
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Sclavayal, Chennai, Tamil Nadu, India



Criterion IV Files

SNO	FILE NAME	YES	NO	REMARKS
59	Journal Subscription list			
60	E-Journal Subscription list			

Criterion V Files

SNO	FILE NAME	YES	NO	REMARKS
61	Government Scholarship details for the five years (Authenticated)	~		
62	Institution & Non government Scholarship details(Authenticated)		W	
63	Students benefitted by guidance for competitive examinations & career counseling offered by the institution		-	
64	1.Placement details for the five years(Signed by authority) 2.Offer Letters with income	~		
65	1.Higher Education details for the five years(Signed by authority) 2.Identity card/Admission cards proof	~		
66	1.Sports & Cultural Awards(Inter university/state/national/international)-5 years data(authenticated)		V	
67	1.Authenticated list of alumnus (amount contribution)	/		



6.5 Internal Quality Assurance System

6.5.1 IQAC Contributions

Year: 2022-2023



THIRUTHANGAL NADAR COLLEGE

(Belongs to the Chennaivanh Thirethangal Hindu Nadar Uravinnural Dharma Food)

A Self Financing Co-Educational College of Arts & Science

Affiliated to the University of Madras

Re-accredited at "B-+-" Grade by NAAC & An ISO 9901:2015 Certified Institution



on is Power Selavayal, Chennai, Tamil Nadu, India

Criterion VII

SNO	FILE NAME	YES	NO	REMARKS
68	Green campus initiatives			
69	Disabled-friendly, barrier free environment		/	
70	Best Practices			



6.5 Internal Quality Assurance System

6.5.1 IQAC Contributions

Year: 2022-2023



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Selavayal, Chennal, Tamil Nadu, Indix



Suggestion	lif	anv	:
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- 1. Can Sign Mous
- 2. Extension activities induit shideuts can be
- 3.
- 5.

Audited by: SARADHA DEN. E. Froziostes

Name & Signature of the Staff (with Date & Department) Department of Social Dorle.

Principal THIRUTHANGAL NADAR COLLEGE SELAVAYAL, CHENNAI-600 051.