

THIRUTHANGAL NADAR COLLEGE

GRIEVANCE REDRESSAL COMMITTEE

ACTION TAKED REPORT 2022-2023

S.no	Nature of Grievance	Decision Making Authority	Procedure	Time for Action Taken	ATR
1	Absence of Invigilator	Examination Committee	The absentee invigilator is notified of his absence through communication.	Immediate	<ol style="list-style-type: none"> 1. A warning is given to the absentee invigilator 2. Substitute other invigilator in his absence
2	Submission of Question Paper on Time	Examination Committee	Submitted	Submitted	Submitted
3	Student Misbehavior in the Examination Hall	Examination Cell Coordinator	Get the complaint in oral format	Immediate	<ol style="list-style-type: none"> 1. The Internal Squad checks the students for unacceptable material possessed. 2. If it continuous the student asked to leave the exam hall. 3. The Complaint is reported against the students.
4	Grievance from a student about the invigilator	Grievance Redressal Committee	Through exam hall invigilators	No Grievance Reported	No Grievance Reported



NAAC CYCLE III – AQAR
2.5 Evaluation Process and Reforms

2.5.2 Grievance Report
Year: 2022-2023

5	Non- Availability of non teaching staff	Principal	Non teaching staff performed their allotted duties	Daily basis during the exam time	No Grievance Reported
6	Malpractice in paper assessment	Principal & Examination Committee	Principal & Examination Committee	During Correction of answer script	No Grievance Reported
7	Practical Examination related difficulties	HOD's & Principal	Examination Committee	No Grievance Reported	No Grievance Reported

V. Devi
20/10/23
Principal
THIRUTHANGAL NADAR COLLEGE
SELAVAYAL, CHENNAI-600 051.